

STATUTE

Association of Physiotherapists in Bosnia and Herzegovina

I GENERAL PROVISIONS

Article 1

This Statute shall establish:

- The name and seat
- The area where the Association of Physiotherapists in Bosnia and Herzegovina operates
- Representation
- Objectives
- The activities by which the objectives are being realized
- Realization of the public/transparency of work
- Membership and dues
- The rights, obligations and responsibilities of the members
- Internal structure
- The bodies of the Association of the Physiotherapists in Bosnia and Herzegovina, their composition, powers, a way of decision-making, conditions and manner of election and revocation, term of office and responsibilities of the members
- The property and a way of disposal of possible profit
- A way of acquiring the property
- Cessation of work, and handling property in the event of termination of cessation of work

Article 2

The name of the Association shall be the Association of Physiotherapists in Bosnia and Herzegovina. The abbreviated name shall be UFBiH (hereinafter: UFBiH)

The seat of the UFBiH shall be:

General Hospital "Abdulah Nakaš"
Kranjčevićeva 12,
71000 Sarajevo

Article 3.

The UFBiH shall have a capacity of a legal entity

The UFBiH shall be a non-governmental and no profit organization.

Article 4

The UFBiH shall be a professional organization for the promotion and advancement of the physiotherapy in the territory of Bosnia and Herzegovina.

Article 5

The UFBiH shall have a round seal in the center of which shall be the abbreviated name of the Association of Physiotherapists in Bosnia and Herzegovina written in the capital letters in the Latin alphabet (UFBiH), around the perimeter writes the Association of Physiotherapists in Bosnia and Herzegovina, written out in the Latin script.

Article 6

The UFBiH shall carry out its activities in the territory of Bosnia and Herzegovina through the regional business offices, companies and professional sections of the Association.

Article 7

The business offices shall have no a capacity of a legal entity.

Article 8

Sections and companies shall have no capacity of a legal entity.

Article 9

The UFBiH can connect itself with the associations at home and abroad based on common interests and programs.

Article 10

Based on the administrative and geopolitical divide of Bosnia and Herzegovina, the existing associations which by the Law on Associations and Foundations in the territory of Bosnia and Herzegovina and the decisions of the competent ministries of health are defined as the representatives of the physical therapy profession in the existing administrative areas of Bosnia and Herzegovina (Federation of Bosnia and Herzegovina,

Republic of Srpska and the Brčko District) can become organizational form of the UFBiH.

In this case all the members of the association that accesses the membership of the UFBiH, shall be still the members of their parent associations but also the members of UFBiH automatically. The association which becomes the organizational form of UFBiH shall retain the capacity of a legal entity and area of representation regardless of the area of representing of the UFBiH.

Article 11

In the event that one of the administrative zones has no association defined as representative of the physiotherapy profession within its administrative zone or that one of the existing association does not want for any reason to access the UFBiH or for accessing the UFBiH has no a parliamentary majority in terms of the Assembly decisions, their members have the right of an individual becoming a member in the UFBiH regardless of membership within the existing association in the territory of one of the administrative zones of Bosnia and Herzegovina.

Article 12

The Membership of that on the basis of individual membership in the UFBiH, comes from one of the administrative zones of Bosnia and Herzegovina which has no formal association or already existing association of that administrative zone did not join the UFBiH, shall form a branch of the UFBiH, which bears the name of the administrative area it comes from.

Article 13

The conditions and other details of accession to the UFBiH, and by already existing associations defined in Article are being defined by the contract of association and cooperation between the UFBiH and the given association.

Article 14

The associations defined as municipal or cantonal cannot be the subject of such contract because they are not representative of the profession of one of the three main administrative areas of Bosnia and Herzegovina.

Article 15

The signatories of the Contract on Association must not use the name, logo, movable and immovable property of the signatories partners in the Contract without the written permission of the Board of Directors of the signatories partners of the Contract on Association.

Article 16

The association associated with the UFBiH, are based on the contract organizational forms of the UFBiH, and their membership is automatically with the UFBiH do not pay additional dues on behalf of its membership in the UFBiH.

Article 17

The UFBiH shall be represented by the President.

II OBJECTIVES AND ACTIVITIES OF THE ASSOCIATION

Article 18

The core concepts of activities of the UFBiH are professionalism, quality and ethics. The UFBiH has a task to act with a view to ensuring the conditions for personal, social and professional development of the members, ie. creating an environment for the development of all potential members.

The UFBiH encourages the members to the activities in promoting all the professional roles of the physiotherapists (clinical, education, management, consulting, research).

Article 19

The objectives of the UFBiH shall be:

- achieving the highest standards of the quality of the processes of the physiotherapy as well as the training of the physiotherapists
- shaping of the common attitudes to be transferred to the public
- insuring the conditions for publication of the papers, books and the like, of the members of the UFBiH
- continuous improvement of the instruments of the physiotherapy through the personal development of the members of the UFBiH
- promoting the fundamental values of the physiotherapy aimed to a man as a complete being

Article 20

The activities by which the UFBiH achieves the objectives set out in Article 18 of the Statute shall be:

- proposing the standards in the process of the physiotherapy and educational standards

- a constant concern about the excellence of education and clinical practice, and a professional supervision of the members
- a constant concern about ethics, and the supervision of ethics of the members by the Court of Honor
- professional and scientific training of the members of the UFBiH
- cooperation with the related health, professional, scientific and educational organizations to ensure the most successful operation at the professional field of the physiotherapy and encouraging a scientific research
- cooperation with the relevant institutions in drafting legislation relating to the organization of education and professional status of the physiotherapists
- cooperation with the professional studies for the physiotherapists in the Federation of Bosnia and Herzegovina on all matters pertaining to the graduate and the specialist graduation education of the physiotherapists
- promotion of the physiotherapy in the Federation of Bosnia and Herzegovina and abroad and cooperation with similar associations
- publishing magazines and other publications of the UFBiH, in accordance with the special regulations
- participation in the social activities concerning health.

Article 21

The UFBiH achieves its objectives by the activity of its members through the regional business offices, professional sections and companies, by participation of its members in the bodies and organs of the Association, and by the action of the members that represent the Association with the related associations in the country and abroad.

To accomplish its objectives the UFBiH shall use the material resources at its disposal. A possible profit that the UFBiH realizes by the activity of its members shall be used for the development and improvement of the activities referred to in Article 20 of the Statute of the UFBiH, and initiating development projects of the members of the UFBiH, as well as in the field of research in the physiotherapy.

Article 22

The UFBiH can, because of realization of its statutory objectives and activities, establish the subjects for economic and other activity under the conditions laid down by law and the statute of the association or foundation.

The UFBiH can perform non-related economic activities (economic activities that are not directly related to the exercise of basic statutory objectives of the association or foundation) only through specially established legal entities.

The profit that the UFBiH achieves from the unrelated business activities can only be used to achieve the objectives that are identified in the Statute.

It is not allowed directly or indirectly gaining profits or other material benefit realized from the activity of the UFBiH: for the founders, members of the association, members of the governing bodies, responsible persons, employees or donors

The limitation from the paragraph 4 of this Article does not apply to remuneration or reimbursement of the expenses to these persons in relation to the exercise of the legitimate objectives and activities set forth in the Statute of the UFBiH.

The limitations of this Article will not affect the property of the UFBiH.

Article 23

If the objectives of the UFBiH are not in conflict with the Constitution, Law on Associations and Foundations and the legal system, the UFBiH, headquartered in the Federation of Bosnia and Herzegovina, can perform its activity in the territory of the Republic of Srpska without further administrative requirements.

Article 24

The law may entrust the UFBiH that within the scope of its activity exercises public authorities.

III ORGANIZATIONAL FORMS OF THE ASSOCIATION

Article 25

In the composition of the UFBiH operate regional branches, companies and professional sections. In the case of joining from Article 10 of this Statute, the association that accesses the UFBiH represents one regional branch. In the case of individual membership from one of the administrative zones are formed regional branches, and the operation of regional branches are regulated by statute the UFBiH, as well as by the Rules of Procedure of the regional branches, companies and professional sections. The operation of the company and expert groups is regulated by the Rules of Procedure of the regional offices, companies and professional sections.

Article 26

The regional business offices are the structural organizational forms of the UFBiH that are organized on the basis of the regional representation of the UFBiH 's members.

The regional offices shall be:

1. The Federation of Bosnia and Herzegovina with a corresponding representative of the profession in the area of the Federation of B&H and the already existing regional business branches.
2. The Republic of Srpska with accompanying association a representative of the profession in the territory of the Republic of Srpska and already existing regional business branches
3. District Br ko with the accompanying association as a representative of the profession in the area of Br ko District and which is in the capacity of a business branch becomes a part of the UFBiH.

Article 27

In the case of individual membership and lack of agreement on association in the membership in the UFBiH from all three administrative zones of Bosnia and Herzegovina shall be formed the branches in the following manner.

The regional branch of the Federation of B&H further organized as follows:

1. Branch office SARAJEVO-GORAŽDE
2. Branch office ZENICA-CENTRAL BOSNIA
3. Branch office HERZEGOVINA
4. Branch office TUZLA
5. Branch office BIHA ,

The regional branch of the Republic of Srpska shall further be organized as follows:

1. Branch office Banja Luka
2. Branch office Bijeljina
3. Branch office Visegrad-Fo a
4. Branch office Isto no Sarajevo
5. Branch office Trebinje

The regional branch office Br ko District

1. Branch office of Br ko District

Article 28

In the case of joining from Article 10 of this Statute, the UFBiH does not form additional branches for that administrative zone described in Article 27, but there is just one branch described in Article 26.

The association which by joining from Article 10 has become organizational form of the UFBiH by Article 26, shall appoint a representative of the association and organizational form of the the UFBiH as the President of that branch office in the UFBiH thus that the same becomes a member of the Board of Directors of the the UFBiH, and in the capacity as the President of the branch of the UFBiH.

For the individual membership of the administrative zone of Bosnia and Herzegovina, each regional branch of Article 27 of this Statute shall have a president who is a regular member of the UFBiH, from the branch for which he is responsible. The President of the branch shall be appointed by the President of the UFBiH, and based on demonstrated interest of a regular member of the branch for performing the role of President of the branch with the two-thirds support members of the branch. The members of the branch can nominate a candidate for the President of the branch by public election at least 30 days before the election the Elective Assembly, and in this case of the appointment of the President of the branch shall declare the Board of Directors of the UFBiH.

Article 29

The role of the President of the business office of the UFBiH shall be the assurance of a two-way communication among the bodies of the UFBiH and the members of the business office for which he is responsible. To provide a promotion and the activities to improve the operation of the UFBiH, as well as motivation of the members of the business office for an active participation in the activities of the UFBiH. The President of the business office shall be owe at least twice a year to arrange a meeting with the members of the business branch at which the members of the business branch shall present suggestions and comments for the future activities of the UFBiH. The President of the business branch shall submit a report from the meeting of the business branch to the President and Board of Directors of the UFBiH, no later than 10 days after the meeting of the business branch.

Article 30

The decision on the dismissal of the role of the President of the regional business branch shall make the Board of Directors of the UFBiH, and at the proposal by at least 20% members of the business branch who are bound to explain by the arguments the reasons for the request for dismissal of the role of the President of the business branch.

Article 31

The companies are the organizational forms of the UFBiH with specific interests within physiotherapy practice.

The companies of the UFBiH must have a minimum of five regular members of the Association who must initiate its establishment.

A temporary work permit shall give the Board of Directors, and the approval for the work within the Association shall give the Assembly of the Association at the regular session.

Every company shall have a president and secretary.

The President and Secretary of the company shall be elected publicly by the members of the company at least 30 days before the election meeting for a term of two years with the possibility of re-election.

The companies shall operate at the level of Bosnia and Herzegovina and may establish working groups in the special area of expertise.

For the membership in the companies there is no paying dues.

All companies shall have the same seat as well as the Association.

Article 32

The sections shall be the professional parts of the Association. A section must have at least ten regular members who must initiate its establishment.

The temporary work permit for the operation of a section shall give Board of Directors on the basis of a positive opinion of the Board for the education and training to which is submitted the documentation on establishing a section; the work permit for operation in the composition of the Association of the Assembly shall give the Assembly at the regular session.

The members of the Association may be the members of multiple sections with the aim of deepening the existing and acquiring new knowledge and skills.

Each section shall have a president and secretary.

The members of a section shall select publicly a president and secretary at least 30 days before holding the Electoral Assembly for a term of two years with the possibility of re-election.

The sections shall operate at the state level and may set up their working groups in the special area of expertise.

For the membership in the sections there is no paying dues.

All sections shall have the same seat as well as the UFBiH.

The secretaries of the sections and companies keep records of the membership in the sections and companies with regular consultation with the cashiers of the business branches on neatly settled dues.

The secretaries of the sections and companies are required to submit quarterly reports on the number of the members to the Secretary-General of the UFBiH.

The Secretary-General of the UFBiH shall be obliged to keep a register of the members on the basis of data collected by the secretaries of the sections and companies of the UFBiH

The cashiers shall be required to take care of the collection of dues for the current year. They keep on records about that and forwarded monthly reports to the main cashier. The main cashier of the UFBiH shall keep a register of dues on the basis of the reports of the offices.

Article 33

The tasks of the companies of the physiotherapists and sections shall be as follows:

- Propose an annual plan of professional activities of a section to the Board on Education and Training,
- Participate in the organization of the professional gatherings,
- Monitor the professional activity of its members according to established criteria,
- Propose its members for recognitions and awards and the professional development in the country and abroad.
- Collaborate with editorial boards of journals and publications issued by the Association,
- Encourage the members to publish papers and presentation of the experiences at the professional gatherings,
- Encourage the publication of the manuals, textbooks and educational materials whether engaging in the creation of the same or support the translation of the foreign editions,
- Concern about the specific interests of the members of a company within physiotherapy practice,
- Cooperation with the authorities of the Association,
- The implementation of the decisions and conclusions of the body of the Association,
- Collaborate with other organizational forms of the Association, suggesting to the Main Board the members for annual awards and prizes.
- Cooperation with the editorials of the magazines and publications issued by the Association.

IV PUBLICITY OF WORK

Article 34

The work of Association shall be public.

The publicity shall be ensured by written reporting of the members and posting all the information on the bulletin board at the headquarters of the Association. The publicity of the work shall be provided by regular reports in the official journal of the Association, and optionally in other publications of the Association, through the media and the official website of the Association.

From the sessions of the bodies of the UFBiH the public may be excluded in order to protect members' personal information or protection of a business secret.

V MEMBERSHIP

Article 35

The requirements for the membership in the UFBiH shall be:

1. Completed one of a legally recognized level of education in the profession to provide the physiotherapy services in the territory of Bosnia and Herzegovina.
2. Proof of a legal age of a person who submits an application for membership.
3. Neatly/properly filled the admission to the UFBiH.
4. For members from abroad who are not citizens of B&H, completed one of the legally recognized level of education in the profession for providing physiotherapy in the country of origin, proof of citizenship within the state and proof of legal age.

Article 36

The members of the UFBiH may be:

1. Regular
2. Memembers who are retired
3. Members-schoolchildren/students (after adulthood)
4. Associate
5. Honorary

Article 37

The members of the UFBiH shall all be registered regular members.

Article 38

The regular members can be physiotherapists in B&H until retirement. A regular member shall become after properly completed application form, a positive decision of the Board of Directors of the two-thirds majority vote of all empowered members and paid dues for the current year.

If the Board of Directors does not approve the membership, the candidate may appeal to the General Assembly. The Decision of the Assembly shall be final.

Article 39

An associate member may be the physiotherapists from abroad and experts from home and abroad whose activity is related to professional and scientific field akin to physical therapy.

The Board of Directors shall decide about the receipt with the two-thirds majority vote of all the empowered members of the Board of Directors. Upon the receipt it shall be paid the registration fees and membership dues for the current year.

Article 40

An honorary membership of the APFB&H may become a prominent expert from home and abroad in the field of physical therapy and the persons responsible for the action in the APFB&H.

The Assembly shall decide on a receipt on the proposal of the Board of Directors.

The honorary members do not pay dues.

Article 41

The members who are retired can be physiotherapists in the pension without the right to elect or be elected to the bodies of the UFBiH. The members-students may be the students of the professional studies in the physiotherapy without the right

to elect or be elected to bodies of the UFBiH. The members who are retired and the member-students shall pay a half of dues.

Article 42

The membership shall cease by:

- Voluntary resignation,
- Deleting from the Member Register due to nonperformance of the membership fee and after written warning,
- Exclusion,
- Death of a memembr.

The decision on deleting the members from the Member Register shall make the Board of Directors with the two-thirds majority vote of all the empowered members of the Board.

The decision on exclusion shall make the Assembly upon the proposal of the Board of Ethics or the Board of Directors with a grave breach of the Statute or Code of Ethics with a two-thirds majority vote of all empowered members of the Assembly.

Article 43

The rights and duties of a member of the UFBiH shall be:

- Elect and be elected to the bodies of the UFBiH (only regular members),
- At the top functions of the UFBiH may be elected the physiotherapists who are the regular members of the UFBiH,
- Be informed about the work of the UFBiH and its bodies,
- Execute the duties under this Statute and other acts that follow from them,
- Respect the code of ethics of the UFBiH,
- 20% of the total number of the regular members of the UFBiH shall have the right to refer an initiative to the Board of Directors to amend the Statute of Association,
- 20% of the total number of the regular members shall be entitled to refer the initiative to convene an extraordinary Assembly of the UFBiH,
- 20% of the total number of the regular members shall be entitled to refer the initiative to recall the President of the UFBiH,
- Lodge appeals to the Board on Ethics of the UFBiH,
- Regularly pay the membership fees, and no later than 01/03 for current year,
- For professional meetings organized by the APFB&H, for which the registration fee is paid, all members shall pay a 30% reduction in the fee,
- Make suggestions for the improvement of the work of the UFBiH to the Board of Directors,
- Propose the programs and plans of the UFBiH,

- Participate in the execution of the tasks entrusted to it by the Assembly or the Management Board of the UFBiH,
- Participate in all activities of the UFBiH and the professional activities in accordance with the criteria of participation of the physiotherapists at the professional gatherings organized by the UFBiH,
- Establish the sections of the societies companies of the UFBiH,
- Collaborate with editorial boards of journals and publications of the UFBiH, submit a request to support the professional development of the professional sections of the UFBiH.

Each member of the UFBiH can for his/her work be awarded in accordance with the Regulations on Remuneration.

To every member of the UFBiH can be imposed the disciplinary measures in accordance with the Regulations on Administrative Procedure.

VI MANAGEMENT AND THE BODIES OF THE ASSOCIATION

Article 44

The bodies of the UFBiH shall be:

1. Assembly
2. President
3. Board of Directors
4. Board for Education and Specialization
5. Board of Ethics

Article 45

The Assembly is the highest body of the UFBiH.

The Assembly shall be consisted of the physiotherapists who are the regular members of the Association for the Physiotherapy of Bosnia and Herzegovina and the members physiotherapists who are retired.

The Assembly shall be convened by the President of the Assembly regularly every year, and every four years he/she shall convene the election session of the Assembly of the UFBiH.

The sessions of the Assembly shall be convened by the President of the APFB&H on his/her own initiative or on the initiative of at least 20% of the members of the APFB&H, who constitute the Assembly of the APFB&H.

The work of the Assembly of the APFB&H shall be regulated by the Rules on Procedure.

The Assembly shall be convened not later than one month after the request for its convening, and the date and venue shall be published at least fifteen days in advance.

The operation of the Assembly shall be determined by the Rules of Operation of the Assembly.

The President of the Assembly shall manage with the Assembly.

The Assembly shall make valid decisions if there is more than half of the majority of the members of the Assembly present. If by the beginning of the session is not provided the required number of the members for a valid work, the session shall be postponed for one hour, and then follows the decision-making with the present members.

Exceptionally, if the Assembly decides about the Statute of the Association, status changes and the termination of the Association, the session shall be postponed and re-scheduled within a period which may not be less than 3 (three) days nor more than thirty (30) days from the date of disposal.

The decisions of the Assembly shall be taken by a majority vote of the present. About the work of the Assembly shall be taken a minutes verified by the President of the Assembly and two verifiers elected at the Assembly by a public vote on the proposal of the working Presidency.

The minutes shall be taken by the Secretary General of the UFBiH.

The right to inspect the certified minutes shall have each member of the APFB&H UFBiH which is published on the Web of the UFBiH.

Article 46

The Assembly discusses and decides on the operation and tasks of the UFBiH, in particular:

- Makes the Statute of the UFBiH, its amendments,
- Makes the Rules of Procedure of the Assembly of the UFBiH, Rules of Procedure of the professional sections of the UFBiH, Rules of Procedure of the societies of the UFBiH, as well as any amendments thereto,
- Adopts the Rules of Procedure of the Board of Directors, Rules of Procedure of the Board on Education and Training, Rules of Procedure of the Board of Ethics, and other acts based on the Statute, amendments thereto,
- Brings the Code of Ethics of the UFBiH at the proposal of the Board on Ethics, its amendments,
- Adopts the standards in the physiotherapy at the proposal of the Board of Directors,
- Selects the Presjednika and Vice-President of the UFBiH, General Secretary, Treasurer, Reoresentative of the higher education institutions in the Board of Directors, Coordinator for the standards in the Board of Directors, Chairman of the Board on Ethics and four members of the Ethics Board of Ethics, Chairman of the Board for Education and Training, Representative of higher education institutions in the Board of education and training as well as the representatives of the related organizations/associations in the country and abroad,
- Confirms the establishment of the structural forms of the UFBiH, at the proposal of the Board of Directors,

- Adopts, and after hearing the reports on operation of the UFBiH (report the President of the UFBiH, Treasurer),
- Adopts the report of the President of the Board on Ethics,
- Adopts the report of the President of the Board for Education and Training,
- Elects the honorary members of the Association,
- Proposes the deserving members of the UFBiH for the medals and social recognitions,
- Brings the decision on the expulsion of a member of the UFBiH,
- Brings the decision on the cessation of an office, section or society within the UFBiH, at the proposal of the Board of Directors,
- Brings the decision on the cessation of the UFBiH.

Article 47

The Board of Directors shall manage with the work of the UFBiH carrying out the decisions, conclusions and opinions of the Assembly to which it is responsible and bringing legally valid decisions if the present two-thirds majority of all members of the Board of Director is present.

The Members of the Board of Directors shall be selected or approved by the Assembly for a term of four years with the possibility of re-election.

The President of the Association shall also be the President of the Board of Directors, and next to him/her the other members shall be:

1. Vice President
2. Secretary General
3. Main Cashier
4. President of the Board for Education and Specialisation
5. Presidents of the regional business branches/branches (Article 26 and Article 27 of the Statute)
6. President of the Assembly

At the meeting of the Board of Directors shall be invited:

The President of the Board on Ethics, chief editor and marketing manager of the Association without voting rights.

Article 48

The Board of Directors at its sessions:

- Manages with the work of the UFBiH between two sessions of the electoral Assemblies,
- Suggests the Assembly an annual work plan and presents a balance sheet,
- Executes the conclusions and decisions of the Assembly,
- Appoints the persons entitled for signatures,
- Prepares the Draft of the Statute and its amendments,
- Proposes to the Assembly the Rules of Operating of the Board of Directors
- Brings the Regulation on Administrative Affairs within the jurisdiction of the Secretary, the Regulations on Financial Business and Financial Plan,

- Proposes to the Assembly representatives of the UFBiH in the related associations in the country and abroad,
- Establishes the commissions for the purpose of more efficient work on individual projects,
- Disposes of the means of the UFBiH in accordance with the decisions of the Assembly,
- Decides on the receipt of the regular members, associate members, retired members and students in the membership of the UFBiH,
- Proposes Assembly establishment of the structural forms of Association,
- Proposes to the Assembly extinguishing of the structural forms of the UFBiH,
- Proposes to the Assembly the candidates for the honorary members of the UFBiH,
- Initiates publish magazines of the APFB&H UFBiH and other publications, and provides funding,
- Selects the editor and editorial board of the UFBiH and other publications,
- Confirms the height of a magazine subscription for the UFBiH, and other publications on the proposal of the editorial board of those editions,
- Propose to the Assembly the standards in the physiotherapy,
- Identifies the list of the members for the annual awards and prizes,
- Appoints the acting in the case of the permanent incapacity or resignation of officials of the UFBiH, (with the exception of the President of the UFBiH), until the first ordinary session of the Assembly of the UFBiH,
- Decides on business trips at home and abroad,
- Approves the right to the per diems,
- Proposes the Assembly the research papers for support,
- Takes care about the marketing activities of the UFBiH,
- Makes a decision on the transfer of the assets in the event of termination of the UFBiH,
- Performs other duties as assigned by the Assembly.

Article 49

The Assembly elects the President of the UFBiH by secret ballot typically between at least two candidates who in the electoral Assembly have a duty to expose the short program of work.

The candidate who receives the majority of votes more than half of the total number of present members shall be elected.

If only one candidate is nominated, he/she shall be elected if a simple majority of the present members of the Assembly of the UFBiH.

In the case of more candidates, vote shall be in two rounds, and in the second round shall be included two candidates with the most votes. The candidate who receives a majority of the vote shall be elected.

The term of office of the President of the UFBiH shall last for four years with the possibility of re-election.

The President of the UFBiH and Vice President may be revoked by the Assembly before the end of their term on the proposal of at least of the 20% of regular members of the UFBiH.

In the case of the revocation of the President, his/her resignation or permanent incapacity to perform the duties as the President the function of the President shall perform President of the UFBiH, in the period up to the expiration of the mandate, or until the election of a new President.

At the regular session of the Assembly, five regular members of the UFBiH, may seek a vote of confidence to President of the UFBiH. In case of voting no confidence, the President shall resign.

The President of the UFBiH:

- Presents and represents the UFBiH,
- Convenes and presides over the meetings of the Board of Directors,
- Has the right to request the convening of the meeting of the Board for Education and Training and the Board on Ethics,
- Proposes the members of the Board of Directors and presents them in an election meeting of the Assembly of the UFBiH,

The Assembly shall elect by public vote the list of the candidates for the Secretary- General, Main Cashier and the President of the Board for Education and Training of the UFBiH at the suggestion of the President-newly elected President of the UFBiH.

The candidates are elected for the list if the majority of the present vote. In the event that the Assembly does not elect the proposed list, the newly elected President of the UFBiH shall have the right to propose a new list or re-list of the same list of candidates, and in the event that the Assembly does not again elect the proposed list, the President of the UFBiH shall resign. Then a new session of the Assembly shall be scheduled within 15 days and shall be repeated the elections for the President of the UFBiH and other members of the Board of Directors.

Article 50

The Vice President of the UFBiH shall be a candidate for the President of the UFBiH who won a smaller number of the votes of the Assembly of the UFBiH, under Article 46 of this Statute.

If on the voting for the President of the UFBiH was only one candidate who has received more than half a majority vote of the Assembly, the Assembly shall delegate candidates for the Vice President of the UFBiH and gives for voting during the session of the Assembly which is in progress.

In the case of absence of the proposal for a candidate for the Vice President of the UFBiH, and by the Assembly, the Board of Directors of the UFBiH shall propose the candidates to the Assembly to vote.

In both cases the Vice President of the UFBiH shall become a candidate with the most votes of the Assembly.

Article 51

The Secretary-General shall keep the Register of Members of the UFBiH.
The Secretary-General shall take care of the archives of the UFBiH.

The Secretary-General shall perform the administrative affairs of the UFBiH, and shall be responsible for the dedicated spending of the funds by the decision of the Management Board, shall keep the minutes of the Management Board and the Assembly of the UFBiH.

The Secretary-General shall carry out an inventory of fixed assets and small inventory, and shall take care of the library of the UFBiH .
The Secretary General shall manage the Secretariat of the UFBiH which consists of the leaders: the Office of the Standards, Office of International Affairs, Office of Specialization, Office of Promotion, Library of the UFBiH and other offices established by the Board of Directors of the UFBiH for specific tasks. The operation of the Secretariat of the UFBiH shall be regulated by the specific Regulations.

The Secretary-General shall perform other duties as requested by the Board of Directors to which it shall submit a written annual report.

Article 52

The Chief Cashier shall manage the with Treasury of the UFBiH which includes: Director of the Office for marketing of the UFBiH, a leader of all projects of the UFBiH, and other offices established by the Board of Directors for the specific affairs.

The operation of the Treasury of the of the UFBiH shall be governed by the specific Regulations.

For the affairs in the area of finance that require a professional person, the Board of Directors may hire an expert.

The Chief Cashier, with the President of the UFBiH, shall have a right of the signature on the on financial documents.

The Chief Cashier shall propose the Board of Directors the Financial Regulations of the UFBiH and a financial plan.

The Chief Cashier shall perform other duties as requested by the Board of Directors to which it shall submit a written report on the financial situation monthly, and yearly written report on the work.

The Chief Cashier shall submit a financial report at each electoral session of the Assembly election of the UFBiH.

Article 53

The Board on Education and Specialization shall be consisted of the President of the Board, the Secretary of the Board, the representative of the higher education institutions and all the presidents of professional sections of the UFBiH.

The members of the Board on Education and Specialization shall be elected by the Assembly for a term of two years with the possibility of re-election.

The operation of the Board on Education and Specialization shall be regulated by the Rules of Procedure of the Board on Education and Specialization.

Article 54

The tasks of the Board on Education and Specialization shall be to:

- Propose to the Assembly the Rules on Operation of the Board on Education and Specialization,
- Brings the Rules on Specialization of the physiotherapists, Rules on Remuneration and the criteria for participation of the physiotherapists at courses organized by the UFBiH, as well as material support,
- Brings calendar of conferences for the year ahead,
- Makes decisions about scoring each registered professional meeting,
- Proposes to the Board of Directors a decision on support members of the UFBiH for specialization at home and abroad on the proposal expert sections,
- Follows the professional activities of the members of the UFBiH by the system of scoring,
- Establishes the list of the members of the sections the UFBiH, the annual honors and awards in accordance with the provisions of the Rule Book on remuneration.

Article 55

The Board of Ethics shall be consisted of the President of the Board of Ethics and four regular members of the Association.

The President and members of the Board of Ethics shall be elected by the Assembly at the proposal of the Board of Directors for a term of four years with the possibility of re-election. The decisions shall be made by consensus.

The operation of the Board of Ethics shall be regulated by the Rules on Operation of the Board of Ethics.

The Board of Ethics:

- Proposes to the Assembly the Code of Ethics and its amendments,
- Makes the Rules on Disciplinary Procedure,
- Oversees and promotes ethical principles in the work of the physiotherapists in the UFBiH,

- Performs the administrative procedure and impose administrative measures according to the Rules of Administrative Procedure
- Implements the process of exclusion from the Association.
- Considers applications and appeals of the members of the UFBiH.

VII PROPERTY AND FUNDING OF ASSOCIATION

Article 56

The sources of the revenue of the Association shall be:

- Annual membership fee the amount of which shall be determined by the Assembly for the current year,
- Earned income from holding of the professional gatherings organized by the Association,
- Realized profit from the publishing magazines of the Association and other publications,
- Revenues from grants of the national and international associations, or institutions,
- Donations and sponsorships,
- Other sources of income in accordance with legal provisions,
- Funds received for the financing of the UFBiH, and based on the contractual relations of Article 10 of the Statute the UFBiH.

Article 57

The Board of Directors shall dispose of the assets of the UFB&H.

The Board of Directors shall report to the Assembly on the expenditure of funds and shall be responsible for the same.

The financial operations shall be regulated by the Rules on Financial Operations of the UFB&H.

The revenues from the annual membership fee shall be allocated: 50% for the activities of subsidiaries, and 50% for the activities of the UFB&H.

Realized revenues from maintenance of the training courses, seminars and symposiums shall be apportioned 50% for the activities of the sections that participated in the organization, 20% for the activities of the business office where they held a gathering, and 30% for the activities of the UFB&H.

Revenue from maintenance of the conferences and congresses shall be apportioned: 50% for the activities of the bodies in the of the APFB&H, 30% for the activities the sections, 20% of the activities for a business office that is the organizer of conferences, symposia or a course.

All other revenues shall be distributed for the operation of the UFB&H.

For control on dedicated spending of the funds in the organizational forms shall be responsible the secretaries of the organizational forms of the UFB&H.

The cashiers of the business branches shall be responsible for downloading resources from the Chief Cashier for all spent funds attached to treasury account.

The Financial operations of the UFB&H shall be performed through bank accounts of the UFB&H, and organizational forms have the right to open a sub-account in accordance with legal regulations.

Article 58

The UFB&H shall bear the travelling costs and travelling allowances for the members of the Board of Directors and by it appointed the expert bodies if the expenses incurred in the performance of the UFB&H.

VIII TERMINATION OF THE WORK OF ASSOCIATION

Article 59

The UFB&H shall cease to act based on the decision of Assembly passed a two-thirds majority vote of all empowered members of the Assembly.

Article 60

In the case of the cessation of the UFB&H, the property shall be submitted to the respective association which shall continue to operate or in establishing and according to the Decision of the last session of the Board of Directors.

IX TRANSITIONAL AND FINAL PROVISIONS

Article 61

The amendments to the Statute of Association shall be conducted according to the procedures established for its making decision.

Article 62

The interpretation of the Statute shall give the Board of Directors of the UFB&H.

Article 63

The Statute shall be applied to a given entry in the Register of Associations.

Article 64

This Statute shall enter into force on the date of its adoption.

In Sarajevo, 1 October 2011

The President of the UFB&H

Mirjana Dujmović

I certify that this translation fully corresponds
to the original written in the Bosnian language.
Diary No: 113; Place: Sarajevo
Date: 17 March 2015

SMAIL AVDI
Permanent court interpreter for the English language.

